

LETTER OF RECOMMENDATION

In order for applicant to be considered for a scholarship

This letter must be returned by April 9, 2018

Name of Applicant (please print) _____

To Reference:

The person whose name appears above has made application for a scholarship provided by the First Presbyterian Church of Albemarle, North Carolina. Since he/she has given your name as a reference, we would appreciate your frank evaluation of the applicant's qualifications. Your rating and comments will be held in strictest confidence.

In what capacity do you know the applicant? Teacher ____ Colleague ____

Other _____
(please specify)

How long have you known the applicant? _____

Rating Scale

5 - Very High

2 - Below Average

4 - Above Average

1 - Very Low

3 - Average

? - Lack of Information

Place a circle around the characteristic level that most appropriately rates the applicant.

Responsibility	5 4 3 2 1 ?	Emotional Stability	5 4 3 2 ?
Initiative	5 4 3 2 1 ?	Dependability	5 4 3 2 ?
Integrity	5 4 3 2 1 ?	Open-mindedness	5 4 3 2 ?
Cooperation	5 4 3 2 1 ?		

Please use the following space only for remarks you may care to make concerning the applicant.

Signature: _____

Date _____ 2018

Name (print) _____

Phone No. _____

Address _____

Zip _____