

**LETTER OF RECOMMENDATION**

In order for applicant to be considered for a scholarship

This letter must be returned by April 20, 2020

**Name of Applicant (please print)** \_\_\_\_\_

**To Reference:**

The person whose name appears above has made application for a scholarship provided by the First Presbyterian Church of Albemarle, North Carolina. Since he/she has given your name as a reference, we would appreciate your frank evaluation of the applicant's qualifications. Your rating and comments will be held in strictest confidence.

**In what capacity do you know the applicant?** Teacher \_\_\_\_ Colleague \_\_\_\_

Other \_\_\_\_\_  
(please specify)

**How long have you known the applicant?** \_\_\_\_\_

**Rating Scale**

**5 - Very High**

**2 - Below Average**

**4 - Above Average**

**1 - Very Low**

**3 - Average**

**? - Lack of Information**

**Place a circle around the characteristic level that most appropriately rates the applicant.**

Responsibility 5 4 3 2 1 ?

Emotional Stability 5 4 3 2 ?

Initiative 5 4 3 2 1 ?

Dependability 5 4 3 2 ?

Integrity 5 4 3 2 1 ?

Open-mindedness 5 4 3 2 ?

Cooperation 5 4 3 2 1 ?

**Please use the following space only for remarks you may care to make concerning the applicant.**

**Signature:** \_\_\_\_\_

**Date** \_\_\_\_\_ **2019**

**Name (print)** \_\_\_\_\_

**Phone No.** \_\_\_\_\_

**Address** \_\_\_\_\_

**Zip** \_\_\_\_\_